

TUNES BY T WEDDING RECEPTION PLANNER

NAME OF BRIDE: _____ NAME OF GROOM: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP _____

PHONE: _____ EMAIL: _____

AGE OF BRIDE: _____ AGE OF GROOM: _____ AGE RANGE OF GUESTS: _____

RECEPTION DATE: _____ ESTIMATED # OF GUESTS: _____

RECEPTION HALL: _____ PHONE: _____ CONTACT: _____

HALL ADDRESS: _____ CITY: _____ STATE: _____

TIME HALL IS AVAILABLE FOR SET UP: _____ GUEST ARRIVAL TIME: _____

MUSIC STARTING TIME: _____ MUSIC ENDING TIME: _____

COLOR SCHEME: HALL _____ BRIDESMAIDS DRESSES: _____

HOW WOULD YOU LIKE YOUR DJ ATTIRED? TUX _____ SEMI-FORMAL _____ SNAPPY CASUAL _____ OTHER _____

WHAT TYPE OF **ATMOSPHERE** WOULD YOU LIKE TO CONVEY AT YOUR RECEPTION? (YOU MAY CHOOSE A COMBINATION OF SETTINGS)

_____ FORMAL, ELEGANT, CLASSY

_____ VERY NICE, SOMEWHAT FORMAL, BUT STILL WANT EVERYONE TO BE ABLE TO BE THEMSELVES AND HAVE FUN

_____ MORE LAID BACK, NOTHING TOO FANCY OR STRUCTURED, WANT EVERYONE TO HAVE A GOOD TIME

_____ VERY UNSTRUCTURED, JUST WANT TO LET LOOSE AND HAVE A GOOD TIME

WHAT **STYLE OF DJ** WOULD YOU PREFER? (YOU MAY CHOOSE A COMBINATION OF STYLES)

_____ NO TALKING, JUST PLAY MUSIC

_____ SOME TALKING, BUT ONLY WHEN NECESSARY. MINIMAL INTERACTION

_____ FUN, OUTGOING, BUT NOT STEALING THE SHOW. TALK TO GET PEOPLE INVOLVED

_____ OUTGOING, LIFE OF THE PARTY, VERY INTERACTIVE. TALK AND LEAD DANCES IF NECESSARY

NAME OF CATERER: _____ NAME OF COORDINATOR/HOSTESS: _____

NAME OF PHOTOGRAPHER: _____ NAME OF VIDEOGRAPHER: _____

ORDER OF EVENTS (PLEASE NUMBER CHRONOLOGICALLY ALL THAT PERTAIN AND ESTIMATED TIME)

_____ GUEST ARRIVAL - TIME: _____

_____ BRIDE & GROOM FIRST DANCE - TIME: _____

_____ COCKTAILS/SOCIALIZING - TIME: _____

_____ WEDDING PARTY DANCE - TIME: _____

_____ GUESTS SEATED FOR DINNER - TIME: _____

_____ DADDY/DAUGHTER DANCE - TIME: _____

_____ ANNOUNCE WEDDING PARTY - TIME: _____

_____ MOTHER/SON DANCE - TIME: _____

_____ WELCOME/TOASTS - TIME: _____

_____ BOUQUET TOSS - TIME: _____

_____ BLESSING - TIME: _____

_____ GARTER TOSS - TIME: _____

_____ FOOD SERVED - TIME: _____

_____ OTHER _____ - TIME: _____

_____ CAKE CUTTING - TIME: _____

_____ OTHER _____ - TIME: _____

_____ SLIDE SHOW - TIME: _____

_____ OTHER _____ - TIME: _____

COCKTAIL/DINNER MUSIC PREFERENCE:

_____ **CLASSICAL** (BEETHOVEN, MOZART, VIVALDI, ETC.)

_____ **ACOUSTIC GUITAR** (JACK JOHNSON, JOHN MAYER, ETC.)

_____ **JAZZ / PIANO / SAX / INSTRUMENTAL**
(G. WINSTON, EARL KLUGH, DAVID BENOIT, ETC.)

_____ **BIG BAND / SWING / LOUNGE MUSIC**
(FRANK SINATRA, HARRY CONNICK JR., MICHAEL BUBLE ETC.)

_____ **ADULT CONTEMPORARY / EASY LISTENING**
(NORAH JONES, ROD STEWART, CELINE DION ETC.)

_____ **OTHER FORMAT:** _____

SAMPLE ARTIST(S) _____

IF **ANNOUNCING WEDDING PARTY / BRIDE & GROOM ARRIVAL**, DO YOU HAVE A SONG THAT YOU'D LIKE TO ENTER TO?

TITLE: _____ **ARTIST:** _____

LIST OF ATTENDANTS: (IF INTRODUCING) **(PLEASE SPELL NAMES PHONETICALLY)**

FLOWER GIRL: _____ RING BEARER: _____

JR: BRIDESMAID: _____ JR. GROOMSMAN: _____

USHER: _____ USHER: _____

USHER: _____ USHER: _____

BRIDESMAID: _____ GROOMSMAN: _____

BRIDESMAID: _____ GROOMSMAN: _____

BRIDESMAID: _____ GROOMSMAN: _____

BRIDESMAID: _____ GROOMSMAN: _____

BRIDESMAID: _____ GROOMSMAN: _____

BRIDESMAID: _____ GROOMSMAN: _____

(MAID /*MATRON) OF HONOR: _____ BEST MAN: _____
*(MATRON INDICATES THAT SHE IS MARRIED)

(MAID /MATRON) OF HONOR: _____ BEST MAN: _____

BRIDE AND GROOM INTRODUCED AS: _____

(PLEASE CIRCLE)

WELCOME / TOAST GIVEN BY: _____

WELCOME / TOAST: GIVEN BY: _____

WELCOME / TOAST: GIVEN BY: _____

WELCOME / TOAST: GIVEN BY: _____

BLESSING GIVEN BY: _____

MEAL FORMAT: _____ SERVED MEAL _____ BUFFET _____ HOR'S DOEUVRES _____ OTHER: _____

WILL A MEAL BE PROVIDED FOR THE DJ? _____ (YES) _____ (NO) DJ MUST MAKE OTHER MEAL PLANS

ARE THERE ANY **SPECIAL ANNOUNCEMENTS** YOU WOULD LIKE? (RULES ON TINKLING OF THE GLASSES, DISPOSABLE CAMERAS, GUEST BOOK/PICTURE FRAME SIGNED, BIRTHDAYS, ANNIVERSARIES, ETC.) _____

ARE THERE ANY **SPECIAL DANCES** (I.E. ANNIVERSARY DANCE) OR **DEDICATIONS** YOU WOULD LIKE ?

WOULD YOU LIKE THE **CAKE CUTTING** ANNOUNCED? _____ (YES) _____ (NO)

WOULD YOU LIKE A SPECIAL SONG FOR THE CAKE CUTTING? **TITLE:** _____ **ARTIST:** _____

BRIDAL DANCE INFORMATION

BRIDE AND GROOM FIRST DANCE:

SONG TITLE: _____ ARTIST: _____

BRIDE AND GROOM INTRODUCED AS: _____

DO YOU WISH TO DANCE: _____ (WHOLE SONG ALONE) OR _____ (INTRODUCE WEDDING PARTY DURING SAME SONG)? IF INVITING WEDDING PARTY TO JOIN YOU, WOULD YOU LIKE TO HAVE THEM TO _____ (JOIN AS A GROUP) OR _____ (INTRODUCE THEM BY COUPLES)?

BRIDAL PARTY SONG: TITLE: _____ ARTIST: _____

LIST OF ATTENDANTS: (IF INTRODUCING) (PLEASE SPELL NAMES PHONETICALLY)

**NOTE: (IF WEDDING PARTY HAS ALREADY BEEN INTRODUCED, WE SUGGEST INVITING THEM TO JOIN YOU AS A GROUP, NO NEED TO FILL OUT THIS SECTION)

(MAID/MATRON) OF HONOR: _____ BEST MAN: _____

(MAID/MATRON) OF HONOR: _____ BEST MAN: _____

BRIDESMAID: _____ GROOMSMAN: _____

BRIDESMAID: _____ GROOMSMAN: _____

BRIDESMAID: _____ GROOMSMAN: _____

BRIDESMAID: _____ GROOMSMAN: _____

BRIDESMAID: _____ GROOMSMAN: _____

BRIDESMAID: _____ GROOMSMAN: _____

BRIDESMAID: _____ GROOMSMAN: _____

USHER: _____ GUEST: _____

USHER: _____ GUEST: _____

JR. BRIDESMAID: _____ JR. GROOMSMAN: _____

FLOWER GIRL: _____ RING BEARER: _____

DO YOU WISH TO INCLUDE PARENTS IN THE BRIDAL DANCE? _____ (YES) _____ (NO)

PARENTS OF THE BRIDE: _____

PARENTS OF THE GROOM: _____

DADDY/DAUGHTER DANCE: TITLE: _____ ARTIST: _____

MOTHER/SON DANCE: TITLE: _____ ARTIST: _____

IF YOU ARE DOING A **BOUQUET/GARTER TOSS**, WOULD YOU LIKE IT TO BE FOR ADULTS ONLY? _____ (YES) _____ (NO)

THROWING OF THE BOUQUET **SONG TITLE:** _____ **ARTIST:** _____

SUGGESTED SONGS: (SINGLE LADIES (PUT A RING ON IT), LADIES NIGHT, GIRLS JUST WANNA HAVE FUN, IT'S RAINING MEN)

REMOVAL OF THE GARTER SONG **TITLE:** _____ **ARTIST:** _____

SUGGESTED SONGS: (OH YEAH, LEGS, STRIPPER)

WOULD YOU LIKE THE MAN WHO CAUGHT THE GARTER TO PUT IT ON THE LEG OF THE GIRL WHO CAUGHT THE BOUQUET?

(YES) _____ (NO) _____

WHAT **TYPE OF MUSIC** DO YOU PREFER? (PLEASE CHECK ALL THAT APPLY)

- | | | |
|---|---|---|
| <input type="checkbox"/> TOP 40 | <input type="checkbox"/> TODAY'S ROCK | <input type="checkbox"/> COUNTRY |
| <input type="checkbox"/> R & B/HIP HOP | <input type="checkbox"/> 90'S ROCK | <input type="checkbox"/> MOTOWN/CLASSIC SOUL |
| <input type="checkbox"/> SOFT HITS/EASY LISTENING | <input type="checkbox"/> 80'S ROCK | <input type="checkbox"/> GROUP PARTICIPATION |
| <input type="checkbox"/> 90'S DANCE | <input type="checkbox"/> HEAVY METAL/HAIR BANDS | <input type="checkbox"/> BIG BAND/SWING |
| <input type="checkbox"/> 80'S DANCE | <input type="checkbox"/> CLASSIC ROCK | <input type="checkbox"/> CONTEMPORARY CHRISTIAN |
| <input type="checkbox"/> 70'S DANCE/DISCO | <input type="checkbox"/> OLDIES (50'S & 60'S) | <input type="checkbox"/> ETHNIC _____ |
| <input type="checkbox"/> DISNEY/KIDS TUNES | <input type="checkbox"/> OTHER FORMATS _____ | |

WHAT **RATIO** OF FAST MUSIC TO SLOW MUSIC WOULD YOU PREFER? # _____ FAST # _____ SLOW

WOULD YOU LIKE A SPECIAL SONG FOR THE **LAST DANCE** OF THE RECEPTION? _____(YES) _____ (NO)

TITLE: _____ **ARTIST:** _____

WHAT TYPE OF MUSIC OR SPECIFIC TITLES WOULD YOU LIKE US TO **AVOID**?

HOW WOULD YOU LIKE US TO HANDLE **REQUESTS** FROM THE GUESTS?

- NONE, STICK TO OUR LIST, DON'T ANNOUNCE OR ENCOURAGE REQUESTS
- REQUESTS O.K. AS LONG AS THEY ARE CONGRUENT TO OUR PREFERENCES
- PLAY ALL, AS LONG AS PEOPLE ARE DANCING AND HAVING A GOOD TIME, ENCOURAGE REQUESTS

WOULD YOU LIKE US TO PROVIDE **LIGHTING** AT NO ADDITIONAL CHARGE? (YES)_____ (NO)_____

PLEASE INCLUDE A MAP TO THE HALL.

PLEASE RETURN THIS FORM **TWO WEEKS** PRIOR TO YOUR RECEPTION ALONG WITH **FINAL PAYMENT**.

ADDITIONAL INSTRUCTIONS. _____
